

# Responsibilities by Service Groups

## Adult Community Autism Program (ACAP)

This Service Guidance Document should be used as a reference to determine responsibilities related to goals, objectives, GAS charts, and progress reporting.

### Service Group

A

#### GAS SERVICES:

- Residential Habilitation (**without SSB**)  
*Community Home & Life Sharing*
- SSD/ Behavioral Specialist Services  
*Direct & Consult*
- SSD/ Systematic Skill Building (SSB)  
*Direct & Consult*  
*\*See service category B, if there are services linked to SSB*
- SSD/ Community Supports (**without SSB**)
- Supported Employment (**without SSB**)  
*Extended & Intensive*

#### Requirements:

- **Develop Goal(s):** goal phrases, goal categories, and goal statements.
- **Develop one Objective for each Goal:** condition, behavior, criteria.
- **Develop one Goal Attainment Scaling (GAS) chart** for each Goal and Objective. Enter into QuestionPro.
- Complete progress updated on **Service Review Form (SRF)**

### Service Group

B

#### SERVICES LINKED TO SSB:

- SSD/ Community Support (**with SSB**)
- Residential Habilitation (**with SSB**)  
*Community Home & Life Sharing*
- Supported Employment (**with SSB**)  
*Extended & Intensive*

*\*SSB is the only service that is designed to share goals with another service, resulting in them being "linked" to one another.*

#### Requirements:

- **Develop Goal(s):** The linked service develops goal phrase and category .  
*\*Goals are linked to both services.\**
- **Linked service implements the Skill Building Plan (SBP).**
- Complete progress update on the Service Review Form (SRF)  
Linked service reports on qualitative data of goals.  
SSB reports on quantitative data of goals.

*\*LINKED SERVICE DOES NOT DEVELOP A GAS CHART OR OBJECTIVE*

## Service Group

C

### TIME-LIMITED & CONTRACTED SERVICES:

- Career Planning  
*Job Finding*
- Career Planning  
*Vocational Assessment*
- Family Support
- Respite
- SSD/ Behavioral Specialist  
*Plan Development*
- SSD/ Systematic Skill  
Building  
*Plan Development*
- Day Habilitation
- Therapy  
*Counseling*
- *Speech/ Language*  
*Occupational Therapy*
- *Physical/ Mobility*  
*Therapy*
- Small Group  
Employment
- Personal Assistant  
Services

### Requirements:

- **Develop Goal(s):** goal phrases, goal categories, and goal statements  
*\*Goals should be obtained by the provider when services are contracted.*
- Complete progress update on the **Service Review Form (SRF)**

*\*SERVICE DOES NOT DEVELOP A GAS CHART OR OBJECTIVES*

## Service Group

D

### TRANSPORTATION & VENDOR SERVICES:

- Assistive Technology
- Home Modifications
- Community Transition Services
- Transportation  
*Non-Medical*
- Vehicle Modifications
- Visiting Nurse
- Nutritional Consultation
- Homemaker/ Chore
- In Lieu of Long-Term Services and Supports

*\*As defined in the ACAP Agreement*

### Requirements:

- In order to justify the need for the service, one of the following will be completed:
  - (a) Link to an already established goal, that is relevant to the need
  - (b) If there is no relevant goal, develop goal(s): goal phrases, goal categories, and goal statements.

*\*SERVICE DOES NOT DEVELOP A GAS CHART OR OBJECTIVE AND IS NOT REQUIRED TO REPORT OUT ON THE SRF*

## Service Group

E

### SC, PHYSICAL AND BEHAVIORAL HEALTH SERVICES:

- All physician services
- Audiologists' services
- CRNP services
- Chiropractors' services
- Dentists' services
- Health promotion and disease prevention services
- Hospice Services
- Intermediate Care Facility (ICF) services
- Medical supplies and DME
- Mental health crisis intervention services
- Non-emergency medical transportation to services covered under the Medical Assistance Program
- Nursing facility services
- Nursing facility services
- Optometrists' services
- Outpatient psychiatric clinic services
- Podiatrists' services
- Prosthetic eyes and other eye appliances
- Respiratory services
- Support Coordination
- Targeted Case Management
- In Lieu of Physical and Behavioral Health Services
- *\*As defined in the ACAP Agreement*

### Requirements:

- In order to justify the need for the service, the following will be completed:

(a) Link to a generic goal (i.e., Mental Health Stability or \*\*\*)

**\*No goal statement or goal category needed.**

(b) Include a comment in the Service Details/ Comment box, clarifying which section of the ISP contains the justification of the service

*\*SERVICE DOES NOT DEVELOP A GAS CHART OR OBJECTIVE AND IS NOT REQUIRED TO REPORT OUT ON THE SRF*