



Life Sharing Services for Individuals with an Intellectual Disability or Autism
Room and Board Residency Agreement § 6100.687
55 Pa. Code Chapter 6100

I. THIS AGREEMENT, made on [EFFECTIVE DATE OF AGREEMENT] between [NAME OF INDIVIDUAL], hereinafter referred to as individual, and [LIFE SHARING HOST HOME] at [ADDRESS OF THE LIFE SHARING HOST HOME] hereinafter referred to as the host home.

This agreement may only be effective for a maximum of 12 months from the effective date of the agreement. Whereas, the individual is participating in a residential program administered by the Life Sharing provider agency; and room and board is furnished by the host home.

II. INDIVIDUAL'S RESPONSIBILITIES:

- 1. Individual agrees to pay the host home a total of \$ [ ] for room and/or board. This amount is based on the following (one applicable box must be checked below):
[ ] No more than 72 percent of the SSI maximum rate plus the Pennsylvania Supplement.
[ ] No more than 32 percent of the SSI maximum rate plus Pennsylvania Supplement for board.
[ ] No more than 40 percent of the SSI maximum rate plus Pennsylvania Supplement for room.
2. If individual's available income is less than the SSI maximum rate plus Pennsylvania Supplement, host home shall charge 72 percent of individual's available monthly income as individual's monthly obligation for room and board; 32 percent for board if food is supplied through host home; or 40 percent for room if individual purchases their own food.
3. In addition to the room and board amount listed in this agreement, the individual also agrees to pay the host home any money received through Pennsylvania's Rent Rebate Program.
4. The total amount charged for individual's share of room and board may not exceed the actual documented room and board costs of individual's residence minus the benefits received.
5. Payment shall be made on a monthly basis and shall be due and payable the first day of each month.
6. Monies for room and board shall be paid to the host home.

III. HOST HOME'S AND PROVIDER AGENCY'S RESPONSIBILITIES:

- 1. The host home and the provider agency agree to comply with §§ 6100.681-694 relating to Room and Board.
2. The provider agency and host home agree to comply with 55 Pa. Code 6500 (relating to Life Sharing Homes), if licensing requirements apply to the home.
3. The host home must provide a copy of this agreement to the provider agency.
4. The provider agency may temporarily relocate the individual to another location that is not the address of Life Sharing home due to emergency circumstances. When this occurs, the requirements in this Room and Board agreement continue to apply.

IV. TERMINATION OF THE AGREEMENT:

The provider agency must notify the individual in writing if the provider agency is no longer willing to provide Life Sharing services to the individual at the address of the home. The provider agency must give this notice to the individual at least 45 days prior to the date of the proposed change in provider or address of the home as described in 6100.301-307.

V. COMPLAINTS:

- 1. The individual has the right to file an oral or written complaint with the provider agency if they disagree with the termination of this agreement.
2. The provider agency must document and manage all complaints in accordance with 6100.51. This includes providing any assistance needed by the individual to file a complaint and assuring that there is no retaliation (punishment) or intimidation (frightening or threatening a person so that they will do what they want) relating to the filing or investigation of a complaint.

VI. SIGNED:

PROVIDER AGENCY \_\_\_\_\_ DATE \_\_\_\_\_
LIFE SHARING HOST HOME \_\_\_\_\_ DATE \_\_\_\_\_
INDIVIDUAL OR OTHER DESIGNATED PERSON SIGNING ON INDIVIDUAL'S BEHALF (INCLUDE RELATIONSHIP TO INDIVIDUAL) \_\_\_\_\_ DATE \_\_\_\_\_
REPRESENTATIVE PAYEE, IF OTHER THAN PROVIDER AGENCY OR INDIVIDUAL \_\_\_\_\_ DATE \_\_\_\_\_
COURT APPOINTED LEGAL GUARDIAN, IF APPLICABLE \_\_\_\_\_ DATE \_\_\_\_\_

The host home must use the DP 1077 and may not alter the form.