



ODP-BSASP-Adult Autism Waiver Transportation Service Snapshot



What is the Transportation Service?

The Transportation service allows waiver participants to use waiver funds to pay for travel, either by publicly available options such as buses or by waiver-specific providers. Transportation can be used to access services, activities in the community, and resources as specified in individual service plans.

Public Transportation	Transportation Trip
Waiver funds pay for bus passes, county transit systems, ridesharing such as Uber or Lyft, or other transportation options available to all members of the community.	Waiver funds pay for enrolled providers to pay staff to transport one or more waiver participants. This option is only available to people who are enrolled in a waiver.

The Transportation Service Cannot be Used for:

- Transportation during other waiver services;
- Participants who live in Residential Habilitation (Community Home or Lifesharing), except for transport to or from competitive integrated employment; or
- Medical transportation that is required to be provided under 42 CFR § 431.53 regarding transportation to and from providers of Medical Assistance services (see <http://matp.pa.gov/>).

Key Points to Remember:

- The total combined cost of Public and Trip Transportation cannot exceed \$10,000 per service plan year.
- Waiver funds cannot be used for tips or other travel-related costs. Be sure to emphasize this to participants to prevent them causing expenses that cannot be reimbursed to the provider or OHCDS.
- The activity for which the participant will use the transportation service must be identified in the Desired Activities section of the ISP or clearly related to a goal and objective.
- Organized Health Care Delivery System (OHCDS) providers are also able to bill for an administrative fee. This administrative fee is not factored into the ISP year limit for the individual.

The Cost of Transportation:

Public		Trip			
Varies by type of transportation used. Note that multiple methods of transportation (such as a bus as well as ridesharing) can be paid through the Public option on the same authorization.	W7272	Zone 1*	Zero up to 10 miles**	\$ 36.54	W7274
		Zone 2	10-30 miles	\$ 65.78	W7275
		Zone 3	More than 30 miles	\$ 74.73	W7276

*The trip zone is calculated by determining the mileage of the most direct route from the participant's starting location to the participant's destination and does not include the total distance traveled if the vehicle picks up other participants.

**Round Trips (taking a participant to a destination and back home) are considered two trips or two units of service.

How to Add Transportation to the ISP:

1. Work with the ISP team to determine the best type(s) of transportation to use and what distances it will be used for.
2. Add information to the Desired Activities section of the ISP to identify what activities and locations the participant will use the Transportation (Public or Trip) service for.
3. Add the service(s) to the service details. Public Transportation and Transportation Trip (each zone used) must be added as separate service lines.
 - a. **Public: Add the total amount that will be used at a rate of \$1 per unit, regardless of the type of public transportation used (e.g., bus, ridesharing, or a combination, etc.).** For example, \$400 a month in ridesharing might be entered as:
 - 25 units, frequency and duration of 4 times for 7 days; the SC must manually enter the units, which will not auto populate.
 - The rate is manually entered by the SC (\$1 per unit)
 - If the participant uses multiple modes of public transportation, all funds must be combined within the same service line.

Example HCSIS Service Detail for Public Transportation Service:

Service Start Date (MM/DD/YYYY):	* 3/1/2025
Service End Date (MM/DD/YYYY):	* 2/28/2026
Service Duration(Days) :	365
Units per Visit:	* 25
Service Frequency:	* 4 Times For 7 Days
Total Units:	4800 Enter units manually
Days of Service Delivery:	* <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Varies
Utilized Units:	0
Individualized Rate:	\$ 1
Service Subtotal:	\$4,800.00

- b. **Trip: Using the team's anticipation of how many rides will be used in each trip zone, add one service detail line for each zone.** For example, four Zone 1 rides a week would be entered as:
 - 1 unit, frequency and duration of 4 times for 7 days; HCSIS calculates the units.
 - The rate is auto calculated (\$36.54 for Zone 1)
 - If the participant uses multiple zones, each zone must be authorized in a separate service line.

Example HCSIS Service Detail for Transportation Trip Service:

Service Start Date (MM/DD/YYYY):	* 3/1/2025
Service End Date (MM/DD/YYYY):	* 2/28/2026
Service Duration(Days) :	365
Units per Visit:	* 1
Service Frequency:	* 4 Times For 7 Days
Specify units manually or calculate units from frequency and duration?	* Calculate
Total Units:	209 Calculate Units
Days of Service Delivery:	* <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday <input type="checkbox"/> Saturday <input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Varies
Utilized Units:	0
Service Subtotal:	\$7,636.86

4. Check the service details to make sure the total expenditure for all Transportation services combined does not exceed \$10,000 for the plan year.
5. Submit the plan for ODP review and approval. Upon approval, closely monitor use of the service to make sure use of the service aligns with the authorization the team agreed upon. Adjust the service in the ISP if needed.



Who can provide Transportation? Transportation (Public and Trip) may be delivered by an organization that directly enrolls with ODP or through an Organized Health Care Delivery System (OHCDs). Providers enrolled for Supports Coordination, Specialized Skill Development, or Supported Employment may subcontract with providers of Transportation as an OHCDs. Any qualified organization or individual, including friends and family members, may provide Transportation Trip through an OHCDs.