



## Quarterly Budget and Capacity Adjustment Request Training Available

### ODP Announcement 26-060

#### AUDIENCE:

Administrative Entity (AE) Staff

#### PURPOSE:

To announce the Quarterly Budget and Capacity Adjustment Request Training.

#### DISCUSSION:

While Administrative Entity Waiver Capacity Commitment is established on an annual basis, review and adjustment of capacity happens quarterly. ODP may increase or decrease waiver commitments due to changes in anticipated enrollment needs. Training to guide AEs in completing Quarterly Budget and Capacity Adjustment requests is available in the Multi-Year Program Growth Strategy for AEs course at this link: [Multi-Year Growth Strategy](#)