

ODP ID/A Supports Coordinator Qualification Clarification

The following criteria below are for Support Coordination Organizations that do not use State Civil Service for determining if a Supports Coordinator meets education and experience requirements.

Minimum Education and Experience Qualifications for Supports Coordinators:

A bachelor's degree, which includes or is supplemented by at least 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social science*;

- *Bachelor's degree with 12 eligible credits and no experience.*

OR

Two years' experience as a County Social Service Aide 3 and two years of college level course work, which include at least 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social service*;

- *Two years of college (including earning an associate degree) with 12 eligible credits AND two years' experience in a position performing paraprofessional case management functions**- experience can be calculated through the completion of acceptable social science/social service courses at the rate of 30 credits equaling one year experience.*

OR

Any equivalent combination of experience and training which includes 12 college credits in sociology, social welfare, psychology, gerontology, criminal justice, or other related social service* and one year of experience as a County Social Services Aide 3 or similar position performing paraprofessional case management functions**;

- *12 eligible credits AND three years' experience in a position performing paraprofessional case management functions**- experience can be calculated through the completion of acceptable social science/social service courses at the rate of 30 credits equaling one year experience.*

OR

A combination of 12 college credits in sociology, social work, psychology, gerontology, criminal justice, or other related social science and two years' professional experience in developmental disabilities, special education, mental health, counseling psychology, school psychology, social work or health and rehabilitative services.

- *12 eligible credits AND two years' professional experience in developmental disabilities, special education, mental health, counseling psychology, school psychology, social work or health and rehabilitative services***- experience can be calculated through the completion of acceptable social science/social service courses at the rate of 30 credits equaling one year experience.*

*Courses that fall under “other related social science/services” include:

Administration of Justice	Human Development
Anthropology	Human Services
Art Therapy	Movement Therapy
Child Development	Music Therapy
Counseling	Nursing
Criminology	Occupational Therapy
Economics	Political Science
English	Physical Therapy
Geography	Social Welfare
History	Special Education
Human Behavior	Speech Therapy

****Definition of paraprofessional case management functions:**

Positions in public or private social services agencies, performing activities that includes interviewing; providing information; referring to community resources; and determining or verifying eligibility for services. Direct care such as Therapeutic Staff Support, Personal Care Assistants, Direct Support Professional etc. **does** meet the requirement of paraprofessional case management.

*****Definition of professional experience in health and rehabilitative services:**

Positions in public or private agencies performing health and rehabilitative services; physical therapy, occupational therapy, speech-language pathology, psychiatric rehabilitation and nursing.

Please email the SC qualification mailbox for assistance: ra-scqualifications@pa.gov