



The Office of Developmental Programs (ODP) Provides Written Notice of AAW SCO Requalification Requirements

ODP Announcement 25-005

AUDIENCE:

All ODP Adult Autism Waiver (AAW) Supports Coordination Organizations (SCOs)

PURPOSE:

To inform all AAW SCOs, whose last digit of their Master Provider Index (MPI) number is 3, 4, or 5, as well as new SCOs who enrolled in the AAW during fiscal year 2023-2024, that they must submit their qualification documentation to the Office of Developmental Programs (ODP), Bureau of Supports for Autism and Special Populations (BSASP) between February 1, 2025, through March 31, 2025.

DISCUSSION:

ODP is providing this written notification of the requirement to submit qualification documentation for SCOs who have an MPI number ending in 3, 4, or 5, in addition to new SCOs who enrolled in the AAW during fiscal year 2023-2024. SCOs within this group are due to become requalified in 2025 and must submit documentation no later than March 31, 2025, to enable BSASP to complete qualifications by April 30, 2025.

Documentation must include a completed [AAW SCO Qualification form](#) and [SCO Qualification Documentation Record](#), as well as any other required supporting documentation.

SCOs who fail to become qualified by April 30, 2025, will participate in transition planning for the participants currently receiving Home and Community Based Services (HCBS). As a part of the transition, the Supports Coordinator will commence transition of waiver participants according to the process detailed in [ODP Announcement 20-111](#). SCOs whose qualifications expire July 1, 2025, will not be eligible to receive payment for Waiver services rendered after June 30, 2025, and will no longer be qualified to provide HCBS. The SCO will also be removed from the list of qualified SCOs.

WHERE TO SUBMIT DOCUMENTATION

Each SCO participating in this year's qualification process will receive a separate email from BSASP with instructions on how to submit the AAW SCO Qualification form, the SCO Qualification Documentation Record, and all supporting documentation.

RESOURCES AND INQUIRIES

For reference to provider qualification, please see [PA Code Chapter 6100, Subsections 6100.83-84](#), which contains provider qualification citation specifications.

CONTACT:

Inquiries regarding this communication or the AAW qualification process should be sent to BSASP at ra-pwaawproviderqual@pa.gov.