

# **Public Partnerships, LLC (PPL) Transition as New Vendor/Fiscal Employer Agent (VF/EA) Important Dates**

## **ODP Announcement 23-100**

### **AUDIENCE:**

All interested parties

### **PURPOSE:**

This Office of Developmental Programs' (ODP) announcement is intended to communicate important dates regarding the transition from Palco Inc. to Public Partnerships LLC (PPL).

### **DISCUSSION:**

On September 1, 2023, ODP announced that PPL was selected by the Commonwealth of Pennsylvania's Department of Human Services (DHS) to serve as its Vendor Fiscal/Employer Agent (VF/EA) Financial Management Services (FMS) for individuals who self-direct their services in the Consolidated Waiver, Community Living Waiver, and Person/Family Directed Support Waiver. PPL will enroll new participants and ensure the successful transition of the current program population by April 1, 2024. Below is a list of important dates regarding the transition.

<p>September 1, 2023- November 30, 2023</p>	<p>PPL Transition began. PPL presented at the Support Broker Network meetings in September and October. ODP, PPL, and Palco have been working to develop processes that will ensure a successful transition.</p>
<p>December 2023</p>	<p>ODP/PPL initiates communication with the community regarding the transition effort. PPL’s ODP web page is available at: <a href="https://www.pplfirst.com/welcome-pennsylvanians/">https://www.pplfirst.com/welcome-pennsylvanians/</a></p>
<p>January 2024</p>	<p>Transition begins January 8, 2024. PPL will send an email at the beginning of the month with instructions for competing transition forms.</p> <p>Forms can be completed online through PPL’s MyAccount or by paper form. PPL will be offering webinars to assist with Login and completion of forms throughout the month. Check the website <a href="https://www.pplfirst.com/welcome-pennsylvanians/">https://www.pplfirst.com/welcome-pennsylvanians/</a> for more information. Additionally, PPL’s Customer Service Line is operational from 9:00 AM to 7:00 PM Eastern Standard Time (EST) Monday through Friday (M-F) and 9:00 AM until 1:00 PM EST on Saturday for additional assistance.</p>
<p>February 2024</p>	<p>PPL will provide orientation on their Electronic Visit Verification (EVV) compliant <i>Time4Care</i> mobile time capture application. During that orientation, you will learn how to enter your time in <i>Time4Care</i>.</p>

February 29, 2024	PALCO ceases accepting new enrollments
February 25, 2024- March 9, 2024	Last pay period with Palco, Inc. All services that were provided on or before 03/09/24 must be submitted to Palco by 03/11/24.
March 10, 2024- March 23, 2024	1st Pay Period with PPL. Support Service Professionals (SSPs) will begin using Time4Care to submit EVV-compliant time entries.
March 22, 2024	Last Payment Date with Palco for the 2/25/24 through 3/09/24 pay period <u>or</u> any period submitted before 03/09/24.
April 4, 2024	1st Payment Date with PPL for any services provided on or after 3/10/2024 – 03/23/2024.

**HELPFUL LINKS:**

PPL’s ODP Welcome Page at: <https://www.pplfirst.com/welcome-pennsylvanians/>

My ODP at: [Participant Directed Services/Financial Management Services – MyODP](#)

**CONTACT:**

Questions about this announcement may be directed to the ODP Participant Directed Services Unit at [RA-PWODPPDS@pa.gov](mailto:RA-PWODPPDS@pa.gov).