

Respite for a Participant Receiving Life Sharing Services ODP Announcement 21-025

AUDIENCE:

Administrative Entities (AEs), Supports Coordination Organizations (SCOs), Life Sharing Service Providers (Waiver and Base Providers), and Other Interested Parties

PURPOSE:

This communication is intended to clarify which procedure codes to use for a participant receiving Respite services in a Life Sharing setting. ODP is implementing five (5) new 24-hour Respite service procedure codes that represent Respite for a participant(s) who receives this service in a Life Sharing setting only (whether licensed or unlicensed).

DISCUSSION:

The new *Respite-Life Sharing* procedure codes are to be used regardless of the individual's Needs Level/Needs Group or the number of hours of support the participant receives on average per week. These new procedure codes are **ONLY** to be used for Respite services that are/will be rendered in a Life Sharing setting. See the last two pages of this communication for a list of all the Respite-Life Sharing services and the new associated procedure codes, modifiers, provider types, and specialties. There is no fiscal impact associated with this change because the service levels (ratio of people receiving Respite and enhanced levels of service) and rates are identical to those for Respite in Life Sharing settings previously authorized through procedure codes W9795-W9801.

Effective Date

The new Respite procedure codes in a Life Sharing setting are effective January 1, 2021.

Electronic Visit Verification (EVV)

The new Respite procedure codes in a Life Sharing setting, found on the last two pages of this communication, are NOT subject to EVV.

Service Offerings and Contracts in HCSIS

The new Respite procedure codes in a Life Sharing setting are now active in the Home and Community Services Information System (HCSIS). The new procedure code range is W6100-W6104. The provider should add the Respite-Life Sharing procedure codes they will offer using the HCSIS Add Service screen. Once the provider has added the service offering in HCSIS, the rate will load from PROMISE™ within 5 to 7 business days. After the rates are loaded, contracts will then be created overnight in HCSIS.

Update Individual Support Plan (ISPs)

After contracts are created in HCSIS, the Supports Coordinator (SC) will be able to end date the previous Respite services (procedure code range W9795-W9801) on the Individual Support Plan (ISP) and add the new 24-hour Respite procedure codes in a Life Sharing setting to the plan, if the ISP team determines that the services meet the individual's assessed needs. SCOs should perform critical revisions and AEs should authorize new service segments in HCSIS, as applicable, to ensure ISPs are modified to reflect the correct Respite service(s) and units.

Since the new 24-hour Respite procedure codes in a Life Sharing setting have a begin date of January 1, 2021, SCOs may end date the previous unlicensed 24-hour Respite services authorized on the participant's ISP with a December 31, 2020 date, ensuring units are adjusted accordingly before submitting to the AE for authorization. This will prevent overlapping service segments on the participant's ISP. However, if claims were billed and paid for procedure code range W9795-W9801 for dates of service beginning January 1, 2021, the SC should end date the service segment on the ISP with the last day of the month in which the critical revision is performed. The new service segment, associated with the new procedure code range W6100-W6104, should reflect a begin date for the day after the previous respite service segment was end-dated.

NOTE: The procedure code range (W9795-W9801) currently specified in the ISP Manual (Section 14.18: Respite, Individuals Receiving Life Sharing and Respite) should no longer be used for 24-hour Respite in a Life Sharing setting; however, all other guidance related to these services in the ISP Manual remains current. The next version of the ISP Manual will be updated to include the new procedure codes and the service names contained in this communication.

Please also note, per the ISP Manual, that “the day unit is tied to where Respite is delivered; when Respite is provided by anyone in a licensed or unlicensed Life Sharing or Residential Habilitation setting, only Day Respite can be authorized and billed.”

Billing

If unlicensed 24-hour Respite (procedure code range W9795-W9801) was already billed for dates of services on or after January 1, 2021 and the claim was denied on error status code (ESC) 927 or ESC 928, the provider may bill the new Respite procedure codes for services provided in a Life Sharing setting when the service(s) were rendered on or after January 1, 2021. Before billing, the provider should confirm the new procedure codes are authorized on the participant’s ISP.

If a provider already billed and was paid using the previous procedure code range (W9795-W9801) for Respite rendered in a Life Sharing setting, the SC should end date the service segment on the ISP with the last day of the month in which the critical revision was performed. The new service segment, associated with the new procedure code range W6100-W6104, should reflect a begin date for the day after the previous respite service segment was end-dated. Once this is completed, the provider should confirm the new Respite-Life Sharing procedure codes are authorized on the participant’s ISP then, for any subsequent billings, begin using the new Respite-Life Sharing procedure codes (W6100-W6104).

Assistance

Inquiries pertaining to the contents of this communication should be directed to the applicable/appropriate ODP Regional Office.

New Respite Procedure Codes Rendered in a Life Sharing Setting



HCSIS SERVICE NAME ¹	PROCEDURE CODE	MOD 1	MOD 2	PROVIDER TYPE	SPECIALTY
Respite-Life Sharing-Day (Level 2, 1:2) In-Home	W6100	00	00	51	512
Respite-Life Sharing-Day (Level 2, 1:2)In-Home-ECS	W6100	U1	00	51	512
Respite-Life Sharing-Day (Level 2, 1:2)Out-of-Home	W6100	00	00	51	513
Respite-Life Sharing-Day(Lvl 2,1:2)Out-of-Home-ECS	W6100	U1	00	51	513
Respite-Life Sharing-Day (Level 3, 1:1) In-Home	W6101	00	00	51	512
Respite-Life Sharing-Day (Level 3, 1:1)In-Home-ECS	W6101	U1	00	51	512
Respite-Life Sharing-Day (Level 3, 1:1)Out-of-Home	W6101	00	00	51	513
Respite-Life Sharing-Day(Lvl 3,1:1)Out-of-Home-ECS	W6101	U1	00	51	513
Respite-Life Sharing-Day (Level 3,1:1 Enh) In-Home	W6102	00	00	51	512
Respite-Life Sharing-Day(Lvl 3,1:1 Enh)In-Home-ECS	W6102	U1	00	51	512
Respite-Life Sharing-Day(Lvl 3,1:1 Enh)Out-of-Home	W6102	00	00	51	513
Respite-Life Sharing-Day(L3,1:1 Enh)OutOf Home-ECS	W6102	U1	00	51	513
Respite-Life Sharing-Day(Lvl 3, 1:1 Enh)InHome-RN	W6102	TD	00	51	512
Respite-Life Sharing-Day(Lvl3,1:1 Enh)OutOfHome-RN	W6102	TD	00	51	513
Respite-Life Sharing-Day(Lvl3,1:1 Enh)InHomeECS-RN	W6102	TD	U1	51	512

¹ The service description in HCSIS has a 50-character limitation. As a result, many of the service names in this chart are abbreviated. The following is a list of abbreviation translations: “ECS” is Enhanced Communication Services, “Lvl” and “L” represents level, “Respit” represents Respite, “OutHome” or “OutHom” represents service will be rendered out of the home, “InHome” represents service will be rendered in the home, “Enh” represents an enhanced level of service where one staff member is certified, has a bachelor’s degree or is a licensed nurse.

HCSIS SERVICE NAME ¹	PROCEDURE CODE	MOD 1	MOD 2	PROVIDER TYPE	SPECIALTY
Respite-Life Sharing-Day(Lvl3,1:1 Enh)OutHomECS RN	W6102	TD	U1	51	513
Respite-Life Sharing-Day(Lvl 3, 1:1 Enh)InHome LPN	W6102	TE	00	51	512
Respit-Life Sharing-Day(Lvl3,1:1 Enh)OutOfHome-LPN	W6102	TE	00	51	513
Respit-Life Sharing-Day(Lvl3,1:1Enh)InHome ECS LPN	W6102	TE	U1	51	512
Respit-Life Sharing-Day(Lvl3,1:1Enh)OutHomeECS-LPN	W6102	TE	U1	51	513
Respite-Life Sharing-Day(Level 4, 2:1)In-Home-ECS	W6103	U1	00	51	512
Respite-Life Sharing-Day(Lvl 4, 2:1)OutOfHome-ECS	W6103	U1	00	51	513
Respite-Life Sharing-Day (Level 4, 2:1) In-Home	W6103	00	00	51	512
Respite-Life Sharing-Day (Level 4, 2:1)Out-of-Home	W6103	00	00	51	513
Respite-Life Sharing-Day(Lvl 4,2:1 Enh)In-Home-ECS	W6104	U1	00	51	512
Respite-Life Sharing-Day (Level 4, 2:1 Enh)In-Home	W6104	00	00	51	512
Respite-Life Sharing-Day(Lvl 4,2:1 Enh)Out-of-Home	W6104	00	00	51	513
Respite-Life Sharing-Day(Lvl 4-2:1 Enh)OutHome-ECS	W6104	U1	00	51	513
Respite-Life Sharing-Day(Level 4,2:1 Enh)InHome-RN	W6104	TD	00	51	512
Respite-Life Sharing-Day(Lvl4,2:1 Enh)OutOfHome-RN	W6104	TD	00	51	513
Respite-Life Sharing-Day(Lvl4,2:1Enh)InHome-ECS RN	W6104	TD	U1	51	512
Respite-Life Sharing-Day(Lvl4,2:1Enh)OutHomeECS RN	W6104	TD	U1	51	513
Respit-Life Sharing-Day(Lvl 4, 2:1 Enh)InHome LPN	W6104	TE	00	51	512
Respit-Life Sharing-Day(Lvl4,2:1 Enh)OutOfHome LPN	W6104	TE	00	51	513
Respit-Life Sharing-Day(Lvl4,2:1Enh)InHome ECS LPN	W6104	TE	U1	51	512
Respit-Life Sharin-Day(Lvl4,2:1Enh)OutHome ECS LPN	W6104	TE	U1	51	513