

MEDICATION ADMINISTRATION TRAINING COURSE

Annual Practicum Remediation for Requalification

Annual Requirements:

- **Two (2) Medication administration observations – 1 every 6 months**
- **Two (2) Medication record reviews – 1 every 6 months**
- **Any remediation must be completed within 60 days of the original practicum due date to avoid repeating the entire course.**

***Note: The Annual Practicum anniversary date does not change. The current annual practicum tasks must be completed so that the annual practicum is on time the next year.**

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| Medication Administration Observations and Medication Record Reviews completed in 1 year. | Two Medication Record Reviews, completed within expected time frame of 1 year. | One Medication Record Review completed within expected time frame in 1 year. | No (Zero) Medication Record Reviews completed within expected time frame in 1 year. |
| Two Medication Administration Observations within expected time frame of 1 year. | No remediation action needed. The program requirements have been met. | Complete one practice activity for each type of documentation within 60 days of original practicum due date. | Complete one practice activity for each type of documentation within 60 days of the original practicum due date. |
| One Medication Administration Observations within expected time frame of 1 year. | Complete two additional medication administration observations within 60 days of the original practicum due date. | Complete two additional medication administration observations and one practice activity for each type of documentation within 60 days of the original practicum due date. | Complete two additional medication administration observations and one practice activity for each type of documentation within 60 days of the original practicum due date. |
| No (Zero) Medication Administration Observations Completed within expected time frame in 1 year. | Complete four additional medication administration observations and an online review of Lessons 7 and 8 within 60 days of the original practicum due date. | Complete four additional medication administration observations, complete an online review of Lessons 7 and 8 and complete one practice activity for each type of documentation within 60 days of the original practicum due date. | No longer permitted to administer medications until repeating the entire medication administration course and initial requirements. |

MEDICATION ADMINISTRATION TRAINING COURSE

Annual Practicum Remediation for Requalification

Annual Requirements for Medication Administrators for Annual Requalification

Two (2) Medication Administration Observations – 1 every 6 months // Two (2) Medication Record Reviews – 1 every 6 months

Any remediation must be completed within 60 days of the original practicum due date to avoid repeating the entire course.

**** Best Practice: Perform 1 event quarterly – Example: 1st Qtr. - medication record review, 2nd Qtr. - medication administration observation, 3rd Qtr. - medication record review, 4th Qtr. - medication administration observation**

COMPLETION SUMMARY

Two (2) medication administration observations + Two (2) medication record reviews = Requirements met → **NO REMEDIATION NEEDED**

Two (2) medication administration observations + One (1) medication record review = Requirements NOT fully met → **REMEDATION NEEDED**

- Complete one (1) practice activity for each type of documentation within 60 days of the original practicum due date.

Two (2) medication administration observations + Zero (0) medication record review = Requirements NOT fully met → **REMEDATION NEEDED**

- Complete one (1) practice activity for each type of documentation within 60 days of the original practicum due date.

One (1) medication administration observation + Two (2) medication record reviews only = Requirements NOT fully met → **REMEDATION NEEDED**

- Complete two (2) additional medication observations for a total of 3 within 60 days of the original practicum due date.

One (1) medication administration observation + One (1) medication record review only = Requirements NOT fully met → **REMEDATION NEEDED**

- Complete two (2) additional medication observations for a total of 3
- Complete one (1) practice activity for each type of documentation } within 60 days of the original practicum due date.

One (1) medication administration observation + Zero (0) medication record reviews only = Requirements NOT fully met → **REMEDATION NEEDED**

- Complete two (2) additional medication observations for a total of 3
- Complete one (1) practice activity for each type of documentation } within 60 days of the original practicum due date.

Zero (0) medication observations + 2 medication record reviews = Requirements NOT fully met → **REMEDATION NEEDED**

- Complete four (4) medication administration observations
- Complete an online review of Lessons 7 and 8. } within 60 days of the original practicum due date.

Zero (0) medication observations + 1 medication record review = Requirements NOT fully met → **REMEDATION NEEDED**

- Complete four (4) medication administration observations
- Complete an online review of Lessons 7 and 8
- Complete one (1) practice activity for each type of documentation. } within 60 days of the original practicum due date.

Zero (0) medication observations + Zero (0) medication record reviews = Requirements NOT fully met → **NO LONGER PERMITTED TO PASS MEDS**

- Repeat the entire Medication Administration course and all requirements (skills demonstration, exams, four (4) medication observations within 30 days after passing exam)