

Incident Management (IM) Training Available on MyODP

ODP Announcement 23-024

AUDIENCE:

Provider and Supports Coordination Organization (SCO) Administrators, Management, and those with the role of IM Representative (IM Reps) or Point Person.

PURPOSE:

ODP and the Columbus Organization are pleased to announce the release of a new Incident Management (IM) training series on the MyODP website. The course, *Leadership's Role in Reporting, Investigating, and Responding to Incidents*, focuses on the responsibility of leaders for the overall implementation of a high-quality Incident Management system that effectively protects the health and safety of individuals and aligns with the requirements set forth in [Incident Management Bulletin 00-21-02](#).

DISCUSSION:

Previous IM trainings focused on the roles and responsibilities of Direct Support Professionals and others to recognize, respond, and prevent incidents. The training objective now turns to the roles and responsibilities of management and agency leaders. Through this training, learners will gain an understanding of their role to develop agency policies, ensure controls for oversight of incidents, and implement effective Corrective Actions to mitigate risks and prevent recurrence. This seven-part training focuses on reporting requirements upon discovery, key elements of a thorough and well-written report, and informing and educating individuals and families.

The *Leadership's Role in Reporting, Investigating, and Responding to Incidents* course includes the following series of webcasts:

- Part 1 Introduction
- Part 2 Incident Management Roles
- Part 3 Incident Management Responsibilities
- Part 4 Discovery, Documentation, and Review
- Part 5 Key Elements of Good Reporting
- Part 6 Reporting and Taking Action
- Part 7 Requirement to Inform and Educate

Upon completion of the webcast series, 2.5 hours of training credit will be awarded, and a certificate will be available. Below is a link to the course which contains the webcast series.

[Leadership's Role in Reporting, Investigating, and Responding to Incidents](#)

ADDITIONAL RESOURCES:

Visit the home.myodp.org website to access [Incident Management Bulletin 00-21-02](#), ODP announcements, and other resources.