

New Room and Board Residency Agreement

ODP Announcement 22-123

AUDIENCE:

Individuals and Families, Residential Habilitation Providers, Life Sharing Providers, Administrative Entity (AE) Administrators or Directors, County Administrators-and Other Interested Parties

PURPOSE:

To announce that a new Room and Board Residency Agreement (DP 1077) has been developed to align with 55 Pa. Code Chapter 6100 requirements.

DISCUSSION:

In accordance with 55 Pa. Code §§ 6100.681-694, the Office of Developmental Programs (ODP) developed a standard room and board agreement (DP 1077) to be used for individuals who receive Residential Habilitation or Life Sharing services through the Consolidated, Community Living or Adult Autism Waiver (AAW) or through base-funding. In Section 6100.687 (a), relating to completing and signing the room and board residency agreement, indicates, “The provider shall ensure that a room and board residency agreement, on a form specified by the Department, is completed and signed by the individual annually.”

This form is located on MyODP at <https://www.myodp.org/course/view.php?id=539> or by navigating from the MyODP home page > Resources. Forms. Intellectual Disability/ Autism Forms.

Please note that if a provider agency has a current, accurate room and board contract (DP 1051) in the participant's file, ODP is not requiring provider agencies to complete the new DP 1077. The intent is for provider agencies to begin using the new Room and Board Residency Agreement § 6100.687 (DP 1077) form when a new contract is needed.

ODP is continuing to revise the Room and Board Bulletin that was put out for public comment in the summer of 2021. Once this bulletin is finalized, ODP will communicate with stakeholders regarding the release of the Room and Board Bulletin that will contain the requirements found in the 55 Pa. Code Chapter 6100 regulations.

ODP is also working to translate the DP1077 into Spanish. The DP1051-S can continue to be used for individuals who need it until the translation of the DP1077 is complete.

CONTACT:

If you have any questions, please reach out to your ODP Regional Office.

ATTACHMENT:

DP 1077: Room and Board Residency Agreement § 6100.687